

Hapoalim Online Business Service - Registration Documents Update Form

To update your information on the Hapoalim Online Business service, please use this form to enter the **required changes** only, including the accounts for which the change is requested, and submit the form to your branch.

Name of corporation / account owners: _____ **Date of update:** _____

Public/private company number or identification number	Branch	Accounts

A. Addition of authorized signatories and owners only. Please list names and ID numbers and mark the selected columns with an X.

No.	First and last name	ID/passport number	Choose one:			Added authorization to view all credit cards in the account
			View information only	Execute transactions <u>including</u> transfers to third parties ¹	Execute transactions <u>excluding</u> transfers to third parties	
1.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. Removal of authorized signatories, owners, or non-authorized users registered for the service. Please list full names (first and last) and an ID or passport number.

No.	First and last name	ID/passport number
1.		
2.		
3.		

No.	First and last name	ID/passport number
4.		
5.		
6.		

¹ Transfers to third parties include monetary transfers (ILS and foreign currency), salary transfers, and payments. Owners and authorized signatories not authorized for transfers to third parties will be unable to perform these transactions.

C. Addition of new areas of activity for the Hapoalim Online Business service

The following table lists areas of activity in which authorizations for online activity may be defined for the authorized signatories and/or owners of the account.

Please make sure that the areas selected for online activity are **areas defined when the account was opened**.

For each area of activity, please mark an X for one type of authorization only, and mark the type of change (add or remove the area of activity).

Area	Add to/ remove from the service	No authorization	Each separately	Two of the authorized signatories	All authorized signatories together	Comments
Monetary transfer to third party (ILS)	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Including transfers, payments to government agencies (such as VAT and income tax), and orders of foreign currency at the airport
Salary transfer (ILS)	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Limited to 3 lists per month
Monetary transfer to third party in foreign currency and foreign trade	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Documentary credit	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Opening and amendment
General current account, Israeli currency	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>	Actions can be taken in these areas with one signature only (each separately)		Includes transfers between accounts with the same company number or ID number, and orders of corporate and personal checkbooks
Securities (incl. foreign securities)	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>			Includes buying and selling securities in Israel and overseas
Deposits (ILS)	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>			Includes deposits and withdrawals of daily interest deposits and short-term deposits
Maof in Israel and overseas	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>			Includes Maof – buying and writing
Foreign currency	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/>	<input type="checkbox"/>			Includes buying foreign currency, selling foreign currency, foreign-currency deposits, transfers between foreign-currency accounts with the same company number or ID number

D. Update of authorization types and amount limits

- An amount must be provided in the field entitled “amount limit in ILS” for each authorized type of transfer.
- If you do not wish to grant a particular authorization, check the box marked “Not Authorized.”

Transfer type	Authorization	Maximum amounts	Bank limit for Retail Area clients (in ILS)	Bank limit for Corporate Area clients (in ILS)	Amount limit in ILS
Transfer to non-regular beneficiary	<input type="checkbox"/> Authorized <input type="checkbox"/> Not authorized	Single transfer to non-regular beneficiary	200,000	200,000	
		Total monthly transfers to non-regular beneficiaries	1,000,000	1,000,000	
Transfer to regular beneficiary	<input type="checkbox"/> Authorized <input type="checkbox"/> Not authorized	Single transfer to regular beneficiary	10,000,000	100,000,000	Required information
		Total monthly transfers to regular beneficiaries	10,000,000	200,000,000	
Transfer to regular government beneficiary	<input type="checkbox"/> Authorized <input type="checkbox"/> Not authorized	Single transfer to government beneficiary	10,000,000	150,000,000	
		Total monthly transfers to government beneficiaries	10,000,000	No limit	
Salary payment (up to 3 lists per month)	According to the authorizations above	Salary transfer to a single beneficiary	Based on classification of the beneficiary as regular/non-regular		
		Total transfers in a list of salaries	1,000,000	1,000,000	

E. Addition of non-authorized users (users who are not owners or authorized signatories of the account)

	First & last name	ID or passport number & country	Date of birth*	Viewing information							Data entry			
				General current accounts (ILS)	Deposits (ILS)	Foreign currency and futures	Securities	Maof	Credit	Viewing all credit cards	Transfers to third parties in ILS and govt. payments	Transfers of salaries in ILS	Transfers to third parties in foreign currency	Documentary credit
Example	Israel Israeli	123456789	01.01.01	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F. Update of list of regular beneficiaries for third-party transfers in ILS

In cases where there is a need to transfer money from the company's account to the account of one of the authorized signatories of the account, the authorized signatory should be defined as a regular beneficiary.

Number	Bank	Branch no.	Account no.	Beneficiary name	Identifier on client system* (optional)	Maximum amount per single transfer (optional)	Validity of authorization (up to 1 year) Default: Dec. 31 of setup year
Example	10	707	12345678	Israel Israeli			
IBAN no. (for transfers via Zahav): IL123456789012345678901							
1							
IBAN no. (for transfers via Zahav):							
2							
IBAN no. (for transfers via Zahav):							
3							
IBAN no. (for transfers via Zahav):							
4							
IBAN no. (for transfers via Zahav):							
5							
IBAN no. (for transfers via Zahav):							
6							
IBAN no. (for transfers via Zahav):							

* The name/identifying number of the beneficiary in your account management system.

G. Binding composition of signatures in the account + seal

First and last name	ID/passport number	Signature	Seal

H. Approval by attorney/chairperson (required for corporations only)

Name _____ Signature and seal _____ Attorney license no. _____ Date _____

Approval by branch/CRM – all information must be entered clearly. Forms missing information will be rejected.

- I have examined and approved the congruence of the amount limits specified in Section C (CRM signature required for ceilings higher than ILS 10 million).
- I have confirmed a binding composition of signatures and the signature of an attorney or chairperson of the managing entity of the corporation.
- I, the undersigned, approve the registration of the corporation noted above for the Hapoalim Online Business service.

Branch/unit number _____ Name of responsible clerk (first and last) _____ Date _____

Phone _____ Signature of responsible party & bank seal _____

- Receipt of meeting minutes of management resolution to update the information must be confirmed.